



Queen Elizabeth School Old Students' Association Primary School
伊利沙伯中學舊生會小學

學校檔號：QESOSAPS/TD/25007

執事先生：

招標/邀請報價

承投提供「學校 WiFi-900 計劃網絡建設及服務(2026-2029)」

現誠邀 貴公司承投提供招標/報價附表上所列的服務。服務年期由 2026 年 9 月 1 日至 2029 年 8 月 31 日止。報價時請詳列各項目詳細資料或可根據擬定的報價承辦較附表所列更佳的服務。倘 貴公司不擬接納部分項目，請於招標/報價附表上清楚註明。

標書/報價表格必須填具一式兩份，並放置信封內封密。信封面應使用本校提供之封面。標書/報價書應寄往新界天水圍天耀邨第一期伊利沙伯中學舊生會小學。並須於二零二六年五月十一日(星期一)中午十二時前送達上述地址。逾期的標書/報價書，概不受理。 貴公司的標書/報價書有效期為 90 天，由上述截止日期起計。如在該 90 天內仍未接獲訂單，則是次報價可視作落選論。另外亦請注意， 貴公司必須填妥報價表格第 II 部份(一式兩份)，否則報價概不受理。

倘 貴公司未能或不擬報價，亦煩請盡快填妥不擬投標通知書，傳真或寄回本校，並列明不擬報價的原因。

學校招標/邀請報價所需服務時，可能以「分項」形式考慮接受供應商的報價。如需了解各項目的要求，請致電 2448 0889 與胡偉灝老師聯絡。

校方將安排於二零二六年四月二十一日(星期二)下午四時正至五時正進行簡介會。 貴公司必須到校視察場地及出席簡介會，以便報價。有意者請於二零二六年四月二十日(星期一)下午四時正前致電 2448 0889 與甄尉琳小姐聯絡登記，請留意，每間公司最多只可安排兩人同時到校，其餘時間將不會另作有關安排。

《防止賄賂條例》

根據《防止賄賂條例》，在學校採購過程中，如學校員工接受承辦商提供的利益，或承辦商向學校員工提供利益，均屬違法。學校不容許承辦商透過任何形式的利益（包括捐贈）影響學校的選擇。

學校員工或承辦商任何一方或雙方如有干犯上述違法行為，有關報價書將不獲考慮；即使已獲委聘，所簽訂的有關合約亦會被宣告無效。

校長：

(蔣 棟 良)

二零二六年四月二日

備註：如截標當日教育局宣佈全日制小學停課，截標時間將延至下一個工作日正午 12 時。

Address : Phase 1, Tin Yiu Estate, Tin Shui Wai, Yuen Long, N.T.

校址 : 新界元朗天水圍天耀邨第一期

Web site 網址 : www.qesosaps.edu.hk

Tel : 24480889

Fax : 24480997

E-mail : qps-mail@qesosaps.edu.hk

書面報價／招標表格

承辦提供「學校 WiFi-900 計劃網絡建設及服務(2026-2029)」(須填具一式兩份)

學校名稱及地址： 伊利沙伯中學舊生會小學
新界天水圍天耀邨第一期

學校檔號：QESOSAPS/TD/25007

截標日期：11/5/2026 (正午十二時)

第 I 部份

下方簽署人願意按照正式訂單上訂明的日期、服務項目及所列的價格，包括勞工、材料及其他所有費用，以及校方所提出的細則，提供書面報價／投標附表上所列項目的服務；下方簽署人知悉，所有未經特別註明的項目，均須按照該細則的規定提供服務。書面報價／投標書由上述截標日期起計90天內仍屬有效；校方不一定採納索價最低的書面報價單／投標書或任何一份書面報價單／投標書，並有權在書面報價單／投標書的有效期內，採納某部份書面報價單／投標書的全部或部份內容。下方簽署人亦保證其公司的商業登記及僱員補償保險均屬有效，而其公司所提供的服務不會損壞學校的校舍及設備。

第 II 部份

再行確定書面報價單／投標書的有效期

有關本投標書的第I部份，現再確定本公司/機構的投標書有效期由11/5/2026起計為90天。

下方簽署人亦同意，書面報價單／投標書的有效期一經再行確定，其公司就該事項註明於書面報價單／投標表格的預印條文，即不再適用。

第 III 部份

維護國家安全

下方簽署人確認即使報價／招標文件中有任何相反的規定，學校保留以其公司曾經、正在或有理由相信其公司曾經或正在作出有可能構成或導致發生危害國家安全罪行的行為或活動為由，取消其公司資格的權利，又或為維護國家安全，或為保障香港的公眾利益、公共道德、公共秩序或公共安全，而有必要剔除其公司。

下方簽署人確認若出現下列任何一種情況，學校可以立即終止合約；

- i. 其公司及或其員工曾經或正在作出可能構成或導致發生危害國家安全罪行或不利於國家安全的行為或活動；
- ii. 繼續僱用其公司或繼續履行合約不利於國家安全；或
- iii. 學校合理地認為上述任何一種情況即將出現。

簽署人姓名（請以正楷填寫）： _____

簽署： _____

職銜： _____

日期： _____



公司印鑑

上方簽署人已獲授權，代表：

_____ 公司/機構簽署投標書，該公司/機構在香港
註冊的辦事處地址為：

電話號碼： _____ 傳真號碼： _____

電郵地址： _____

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伊利沙伯中學舊生會小學
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標書條款及細則

A. 投標資格及要求

1. 承辦商必須到校出席工程簡介會及實地視察（詳情請參閱招標/邀請報價信），缺席者提交的標書/報價書將被視作無效，校方不會考慮。
2. 承辦商須提交有關公司商業登記證副本，並提供過往36個月承辦網絡建設及服務的工程證明。提交的工作參考資料如有任何虛假成分，其標書將被視為不符合資格。
3. 投標方須接受整項訂單或部分訂單，校方保留只批出部分工程合約的權利。

B. 工程範圍、標準及執行

1. 承辦商須提交詳細的項目工程計劃平面圖，清楚標示所有設備安裝位置、線路走向等。
2. 所有安裝資料的最終規格、尺寸及數量，均以校方代表與承辦商共同在現場實際量度為最終依據。
3. 所有工程項目必須嚴格按照校方指定的設計標準、規格及要求進行施工及驗收，承辦商不得在未獲校方書面同意前，擅自更改任何設計或規格。
4. 承辦商所使用的所有物料、設備及其安裝，必須符合香港特別行政區現行相關法例（例如消防條例、電力條例、建築物條例等）及教育局的最新指引及要求。
5. 在技術可行及不影響系統效能和安全的前提下，設計應盡量利用校園內原有的設施，包括但不限於線管、線槽、牆身裝潢及電力裝置等，以減少工程對校園環境的影響及控制成本。
6. 在整個施工期間，承辦商必須採取足夠及有效的保護措施，保護工程地點範圍內及附近的所有學校設備、設施、地板、牆身及裝潢等。如因承辦商疏忽或保護不足而導致任何損壞，承辦商須自費並立即進行維修或復原至校方滿意的狀態。
7. 工程如涉及任何高空工作，承辦商必須嚴格遵守《職業安全及健康條例》及其附屬法例的要求，自備並使用符合法例標準的安全高空工作平台或其他安全措施。
8. 所有工程所需的工具、儀器及設備，均須由承辦商自行提供及負責。校方不會提供或租借任何工具。
9. 承辦商須負責每日清理及妥善運走所有因工程產生的建築廢料、包裝物料及垃圾，並必須傾倒於政府指定的合法廢物處理地點。

C. 價格、付款及賠償

1. 承辦商必須就工程清單及細則內的每一分項工程獨立報價，所有報價金額必須以港幣 (HKD) 計算。任何未有獨立報價的項目，將被視為其成本已免費包含在工程總金額內。報價單內所列的數量僅供參考，最終結算以實際完成並經校方驗收的數量/項目為準。
2. 除另有訂明外，報價內所有已定價格不得作調整，承辦商須承擔風險。除了附表列明項目外，未經校方同意，校方不會支付任何其他額外費用。
3. 工程總金額已包括所有永久及臨時物料、運輸費、裝卸搬運費、廢物清理費、保險費、工資、管理費、利潤、以及因工資或物價變動等可能產生的一切費用。除合約另有訂明或經校方書面同意的工程變更外，承辦商不得以任何理由要求調整合約總價或提出額外收費。承辦商須自行承擔所有相關風險。
4. 若已安裝的產品、設備或提供的服務，在安裝後或驗收時被發現不符合招標文件訂明的規格或要求，校方有權單方面終止與該承辦商簽訂的合約。承辦商須承擔由此對學校造成的一切損失及延誤，包括但不限於拆卸費用、還原費用、以及因需要重新安排或重新招標而引致的額外費用和行政時間損失。最高賠償金額以合約總金額為上限。
5. 除非延誤是完全由校方原因或不可抗力因素直接造成，否則承辦商未能按合約訂明的完工日期或經同意延長的期限內完成所有工程，校方有權向承辦商要求延誤賠償。建議投標者於標書內提出合理的延誤處理方案及賠償金額，以作參考。

D. 保險、人員及培訓

1. 承辦商必須自行購買並在整個工期內維持有效的第三者責任保險（公眾責任保險）及勞工保險（僱員補償保險）。保險的最低投保額、保障範圍及其他具體要求詳見第I部分。承辦商或需提交有效的保險單副本供校方備存。
2. 所有在校園範圍內工作的承辦商員工（包括分包商員工及搬運工人），必須持有有效的香港居民身份證或其他有效身份證明文件。承辦商須備存所有駐校工作人員的記錄，並在需要時供校方查閱。校方保留核實工作人員身份的權利。所有工程人員在校園範圍內必須佩戴由承辦商發出的工作證，時刻注意個人言行舉止，保持衣著整齊、態度專業。嚴禁在校園任何地方吸煙、飲酒、賭博、喧嘩、說污言穢語或進行任何與工程無關的活動。如有違反，校方有權要求承辦商立即撤換有關人員。
3. 承辦商須在工程完成及驗收後，為校方指定的代表（例如TSS、負責老師等）提供全面及免費的操作及基本維護培訓。培訓內容應至少包括（但不限於）：系統架構、所有硬件設備的正確操作方法、軟件平台的使用、日常檢查、基本故障排除步驟及保養維護要求等。承辦商亦須提供完整的竣工圖則、操作手冊及培訓材料（中文版本）。

E. 合約管理及期限

1. 校方有權刪減招標書內之工程，於校方選取最終設計前，可與投標者商討，並作出修改，校方於落實最終設計前，有權修改已選擇的工程計劃。
2. 承辦商必須在提交報價書時，一併遞交詳細的工程計劃及流程時間表。
3. **本工程項目的最終完工日期(即所有工程完成並達到可供校方驗收狀態的日期)必須在2026年8月14日或之前。**

Technical Detail of Equipment & detail of Services

1. Wi-Fi Network

- 1.1. The Wireless LAN (WLAN) System of the Wi-Fi network shall support simultaneous dual-operation-mode that is FAT Access Point (AP) and Thin Access Point are both supported together with WLAN Controller. WLAN Controller shall be capable of fully centralized provisioning, configuration and monitoring all APs functionalities; a backup of the WLAN Controller shall be available.
- 1.2. Resilience service platform should be designed with redundant WLAN controller, servers, core switches, web gateways shall be provided for redundancy purpose and the failover from the primary platform equipment to secondary platform equipment can be achieved without any manual interruption.
- 1.3. The thin client WLAN Access Point (AP) shall be a high performance wireless network access device, which shall be connected with the Power over Ethernet (PoE) Access Switches via Structured Cabling System. Appropriate type of connection cables between WLAN APs and the antenna shall be provided
- 1.4. The WLAN APs shall be compatible with IEEE 802.11a/b/g/n/ac/ax standard or above, support dual band of 2.4GHz and 5GHz
- 1.5. The Contractor shall design the WLAN System to provide the coverage for the required wireless coverage place. The received signal strength measurement from the Wi-Fi Service at the Wi-Fi client device (such as tablet PC or notebook computer) is no worse than -68 dBm. The Contractor shall provide certificate or test report to illustrate that the Wi-Fi client device for testing satisfies the power emission requirement.
- 1.6. The WLAN AP shall support DHCP, PoE, VLANs, WPA2, IEEE 802.1x and certificate authentication.
- 1.7. The WLAN System shall support automatic channel selection, protocol filtering, multicast/broadcast storm filtering and load balancing.
- 1.8. The WLAN system shall allow single or multiple devices per user account to be authenticated using 802.1x and Hong Kong Education City single sign-on service.
- 1.9. Each WLAN AP shall be able to support at least concurrent 40 users connecting to the network simultaneously. In no circumstance shall the speed of data transmission symmetrically fall below the data rate requirement at any place or any corner or any highly congested area within the areas being covered. In case the transmission speed is below the said data rates, the Contractor shall be responsible for all remedial measures to rectify or configure fine-tuning of antenna or even increase the quantity of the WLAN AP at Contractor's own costs in order to meet the data rate requirement as mentioned in the Specification. A complete set of catalogues with brand and model shall be submitted and highlighted for reference. The catalogues shall show all the features and technical specifications of the products and systems.
- 1.10. The system shall provide bandwidth control per connection.
- 1.11. The WLAN shall allow different authentications by using Service Set Identifiers (SSIDs).
- 1.12. The SSIDs shall be able to be set hidden from searching by Wi-Fi devices. The devices have to manually set SSID to make connection.
- 1.13. Individual APs shall be allowed to be assigned by more than one SSIDs.
- 1.14. The SSIDs shall be isolated by VLANs, so different users under different SSIDs could be bind to corresponding firewall secure policy control and integration purpose.

- 1.15. Antennas of APs shall support 802.11ac Beamforming standard by capable of detecting user locations in real time for direction switching while devices in motion.
- 1.16. The DHCP server shall support at least 30 queries/sec.
- 1.17. The WLAN system shall suspend the session of the user once the session control is expired and the suspension time shall be configured by the school.
- 1.18. The Contractor shall in provision of the service comply with non-interference requirements of and shall not cause interference prohibited under the Telecommunication Ordinance (Cap 106) or any other laws or regulation of Hong Kong.
- 1.19. The WLAN System shall provide termination of idle sessions and control of the duration features.
- 1.20. The WLAN System shall support client roaming across Access Points.
- 1.21. The WLAN system shall cover all areas specified under this tender.
- 1.22. The quotation shall include the cost to provide sufficient quantity and its cabling work required, including but not limited to supply and install the Fibre optics, Cat 6 cable, Conduit, cable patch panel, cable faceplate, Cable patch cord.
- 1.23. The Contractor shall provide complete set of WLAN Systems which consist of Wireless Access Point, Connection Cable, Authentication System, Wireless LAN Controller, PoE Switch, horizontal UTP Cat 6 cable/OM3 Fiber, patch cable UTP Cat 6 / OM3 Fiber Optics, any required license and all associated accessories.
- 1.24. All access points (AP) shall be certified by OFCA and copy of certificates issued by OFCA shall be attached to the proposals.
- 1.25. The Contractor shall ensure that there is no interference between WLAN Access Points due to limited non-overlapping channels assignment when the WLAN AP is installed. The Contractor shall be responsible at his own costs for providing solution to eliminate the interferences including but not limited to reassignment of the non-overlapping channels, adding extra APs with lower transmission power and/or replacement of the WLAN AP.
- 1.26. The WLAN System shall support Web GUI management.
- 1.27. FTP service shall not be allowed in the Wi-Fi network (to avoid exchanging credential and files in plain text without any encryption).
- 1.28. The WLAN System shall support IPV6 addressing method.
- 1.29. The contractor shall be authorized by the WLAN vendor to bid for this project to avoid any faked or low quality products are deployed. A vendor certificate shall be provided during the tender submission.
- 1.30. The contractor shall have at least 5 x certified engineers on the proposed WLAN brand for at least 6 months.
- 1.31. Those certified engineers shall be permanent staff of the contractors for at least 6 months in order to ensure the service quality on deployment and after-sales services can be maintained. The Contractor shall submit those supporting documents during tender submission.
- 1.32. The contractor shall be authorized by the cabling vendor to bid for this project to avoid any faked or low quality products are deployed. A vendor certificate shall be provided during the tender submission.

2. Core Switch

- 2.1. The Core Switch would be responsible for connecting all PoE access switches in typical floors for WLAN AP while the Core switch shall be a non PoE switch (i.e. The Access Point shall not connect to the core switch directly).
- 2.2. The Core Switch shall be capable of providing the required bandwidth, QoS, and policy-based routing to carry all

sorts of information including video, voice, data, image, etc.

- 2.3. The Core switch shall not be the same equipment as the Broadband Router or Firewall. A separate core switch must be provided.
- 2.4. Each Core Switch shall provide a Gigabit Ethernet connection to each PoE Access Switch in typical floors.
- 2.5. The Core Switch shall support Layer 2 and Layer 3 switching and capable of providing the wired speed performance.
- 2.6. The Core Switch shall support basic IP unicast routing protocols, Static route, Routing Information Protocol (RIPv1, RIPv2), inter VLAN routing.
- 2.7. The Core Switch shall support Internet Group Management Protocol (IGMP) snooping and multicast and unicast storm control, Spanning-Tree Protocol.
- 2.8. The Core Switch shall support WebGUI Management, Access Control Lists (ACLs), DHCP Interface and SNMP.
- 2.9. The Core Switch shall support VLANs including support for IEEE 802.1Q and IEEE 802.1p.

3. PoE Access Switch

- 3.1. The Access Switches shall be deployed to provide high performance interconnectivity between the Core Switches and the WLAN APs on typical floor.
- 3.2. The Access Switch shall consist of 8/12/24/48 x 10/100/1000Base-T Ethernet ports, with minimum of 1 x 1000Base-T / 1000Base-SX SFP Gigabit Ethernet uplink ports connected with the Core Switch.
- 3.3. The Access Switch shall be used for connecting the WLAN APs. The Contractor shall determine the Maximum power loading of the devices to be connected with the PoE Access Switches. The Contractor shall provide additional PoE Access Switch(es) if the total power loading summed up from the PoE devices exceeds the maximum power loading capacity of the PoE Access Switch.
- 3.4. The Access Switches shall support VLAN configuration.
- 3.5. The Access Switches shall be at wired speed.
- 3.6. The Access Switches shall be provided sufficient port density to meet all the required links.
- 3.7. The Access Switches shall support PoE and shall conform to IEEE 802.af / IEEE 802.3af standard, which delivers power over single copper UTP cable for WLAN AP.
- 3.8. The Access Switches shall support Internet Group Management Protocol (IGMP) snooping and multicast and unicast storm control, IEEE 802.1D Spanning-Tree Protocol.
- 3.9. The Access Switches shall support Virtual local area network (VLANs) including support for IEEE 802.1Q and IEEE 802.1p.
- 3.10. The Access Switches shall support WebGUI Management, Access Control Lists (ACLs), DHCP Relay and SNMP.

4. Firewall

- 4.1. The performance of the Firewall shall not be degraded with 100% Internet bandwidth utilization.
- 4.2. Network Address Translation (NAT) is required.
- 4.3. Access Control Policy is required.
- 4.4. The configuration settings of the appliance shall be allowed to export to files for backup and restore for rapid recovery and shall control all incoming and outgoing Internet traffic, serving as the sole entry and exit point between the Internet and the WLANs in all locations.
- 4.5. The configuration settings of the appliance shall support blocking specific network ports, including ports of

Transmission Control Protocol (TCP) and User Datagram Protocol (UDP). Blocking denial of service (DoS) attacks and malformed packet attacks shall also be configured.

- 4.6. The firewall policy should be applied to control network traffic such that public users should be prohibited to access the internal network segments of the School.
- 4.7. The router policy should be applied to shape the guest user VLAN traffic to designated bandwidth requested by School to preserve the e-learning in class which is the primary purpose of School Wi-Fi.
- 4.8. Technical Specifications and Performance:
 - Firewall Throughput: 11000 Mbps
 - VPN Throughput: 1000 Mbps
 - IPS Throughput: 2000 Mbps
 - Built-in 6 x 10/100/1000 Ethernet port
 - 1 x expansion slot
- 4.9. The Contractor can provide the UAT trial-test for 14 working days.

5. Service Requirements

- 5.1. The Contractor shall be responsible for the total project management and shall assign a person to act as the single contact point to the School regarding all related activities of the contract. This single contact point cannot be transferred to a sub-contractor unless explicitly agreed by the School. Contractor should formally inform the School in writing if there is a change of contact point.
- 5.2. The project manager of this project shall be the permanent staff of the contractor for at least 6 months. The contractor shall prove that the project manager is the permanent staff by providing supporting documents during tender submission.
- 5.3. The project manager shall attend the project meeting before completion of the project.
- 5.4. The Contractor shall provide rack/cabinet or use existing school rack if there is available rack space. All switches/firewall shall be properly installed into wall mounted cabinet or rack.
- 5.5. Cables shall be labeled with connected port and its device id.
- 5.6. All the equipment shall be labeled with an identifiable id.
- 5.7. The placement of cables, cabinets, racks and appliances shall be shown on the network diagram.
- 5.8. Switches and/or other appliances shall be properly installed into cabinet/rack with appropriate ventilation.
- 5.9. 13A power cord(s) shall be bundled with appliance(s).
- 5.10. Cable shall be properly set up onto appropriate cable management guide.
- 5.11. Contractor should make sure that the actual environment is suitable for the installation and operation of equipment with School agreement in advance, and make necessary suggestions, if any.

6. Service Level Requirements

- 6.1. The Contractor shall provide incident/problem report to the School within 5 working days after each incident and the resolution taken.
- 6.2. The Contractor shall derive mechanism, including forms and reference tables for measuring and recording the Service Level Measures, to ease the administration and monitoring by the School.
- 6.3. Advance notice by at least 2 weeks shall be given to the School prior to all scheduled maintenance. At most 4

scheduled maintenances per year are excluded from the calculation of Service Levels. No more than 1 hour service interruption or an agreed time slot is accepted for each scheduled maintenance.

6.4. Service Level, expressed in percentage, is the ratio of actual available time to the scheduled available time for the Wi-Fi network of the School and is calculated according to the following formula:

- ◆ Service Availability Level = (Schedule Uptime within the month– Unscheduled Downtime within the month) / Scheduled Uptime within the month, where
 - ◇ Scheduled Uptime: The duration, in unit of minutes, for the Wi-Fi network of the School is scheduled to be available for the month. The duration will exclude the scheduled downtime, which is defined as duration agreed between the School and the Contractor during which the service may be deliberately made unavailable to users.
 - ◇ Unscheduled Downtime: The amount of time, in unit of minutes, that the service are unavailable due to equipment failure or other reasons under the responsibility of the Contractor.

7. Service Level Rebates

7.1. The Service Rebates to the School operate as liquidated damages for the performance fallen short of the target service levels over a period of one month. The service measures stipulated in 4.6 will be used to determine the Service Rebates in Service Availability (S1) and Service Resumption Time (S2).

7.2. The application of the Service Level Rebates adjustment to the monthly charge will commence with effective from the acceptance of the reliability test.

7.3. For each month, the Service Rebates for different service measures (S1, S2) will be calculated as below if the Contractor cannot meet the target Service Levels for the Wi-Fi network of the School under the availability agreed:

$$\text{Failure Hour} \times [(\text{Yearly Subscription Fee}) / (365 \times 24)] \times 2$$

where Failure Hour: The unscheduled downtime or the time to resume the network due to the failure of hardware or software which is provided by the Contractor. Failure Hour is calculated in the increment of 0.5 Hour.

7.4. The Service Rebates of the Wi-Fi network of the School, if any, will be paid by crediting the invoice of the following month.

8. Helpdesk Service

8.1. The Helpdesk Service shall maintain dedicated hotline, including phone, email and fax, for enquiries and complaints.

8.2. The Helpdesk Service shall answer enquiries and complaints originated from the School concerning the Service.

8.3. The Helpdesk Service shall operate from Mon to Sat 7:30 am to 5:30 pm.

8.4. The Helpdesk Service shall maintain call logs on enquiries and complaints. The information shall be included but not be limited to date, time, description of issues, contact information, and follow-up actions. The Contractor shall observe and comply with Personal Data (Privacy) Ordinance in handling all information relating to these enquiries and complaints.

8.5. The Contractor shall provide the following information concerning the Helpdesk service related to the implementation of the Service:

- ◆ Detailed information of the helpdesk office, such as address, phone number, fax number; and
- ◆ Facilities, computer systems and equipment provided in the helpdesk office, such as private branch exchange (PBX), keyline telephone system (KTS), interactive voice response system (IVRS) and voice recording system.

- 8.6. The Contractor shall provide helpdesk staff with the necessary tools, including but not limited to hardware and software, related training for supporting the Service.
- 8.7. The Contractor shall not make use of the Helpdesk Service to transmit any message or conduct any activity to the School, which is not connected with the provision of the Service. The School shall have the full discretion to determine whether any such message or activity is in breach of this provision. The Contractor shall forthwith stop transmitting such message or conducting such activity and refrain from doing it further once the School has notified the Contractor in writing or verbally of its determination.

9. User Acceptance Test

- 9.1. The Contractor shall conduct tests with the School before the service is officially accepted and subscription started. Tests shall include User Acceptance Test for reliability and performance of the hardware and software, and also the monitoring, operation support and all other aspects related to the Service Level Agreement of the Service. At least 14 school working days of trial period is expected for service monitoring after testing.
- 9.2. The contractor will be required to perform test making reference to the User Acceptance Test and System Test documents at www.edb.gov.hk/ited/Wi-Fi900. They include the types of testing to be performed, the requirements to be tested, the testing environment, testing tools and pass/fail criteria as reference to the Contractor.
- 9.3. The Contractor shall upon request by the School arrange briefings to the School and/or Responsible Parties of the School, with briefing materials, prior to the User Acceptance Test when required.
- 9.4. The Contractor shall provide detailed acceptance test plan and a step by step testing procedure with expected results against the requirements set out in this specification.
- 9.5. The Contractor shall provide, configure and set up the proper software and hardware for the School to carry out the User Acceptance Test.
- 9.6. The Contractor shall be required to carry out tests to demonstrate that the equipment and system meet the specification and other contractual requirements. The Contractor shall also be responsible for the timely preparation and compilation of all test schedules, test procedures and test reports.
- 9.7. The Contractor shall follow the agreed standards as laid down in this specification for the testing methods and procedures.
- 9.8. The Contractor shall submit a schedule of site performance and commissioning tests at least 3 working days prior to the commencement of the scheduled commissioning date.
- 9.9. Special tools, test equipment, test objects and simulators required for the demonstration of either bench or commissioning tests shall be made available by the Contractor at no extra charge to the School.
- 9.10. All test equipment used by the Contractor shall be properly and periodically calibrated. Measuring standards used in calibration shall be traceable to international or national measurement standards, or to an industry recognized manufacturer's reference, subject to approval of the School.
- 9.11. Calibration procedures and results shall be documented and signed by certifying body where applicable. The Contractor may be requested to show evidence of calibration of test equipment by submission of copies of these calibration records prior to conduction of any tests.
- 9.12. The Contractor shall submit the User Acceptance Test report within 3 working days. The acceptance of the installation will only be granted after receiving a satisfactorily UAT report from the Contractor.
- 9.13. All equipment to be installed may be subject to inspection and bench testing. The Contractor shall meet the cost of

deliveries for bench test. Notwithstanding, the Contractor shall have carried out the tests in accordance with the requirements and procedures stipulated in this specification and submitted the associated test reports for inspection.

9.14. Delay of Schedule about the wifi-test : not more than 15 working days

10. Termination of Service

10.1. The School reserves the right to terminate all or part of the Service at any time with written notice of 10 working days in advance if:

- ◆ The Contractor fails to meet the target service levels under Service Level Requirements for two consecutive months, or three months in total within the committed subscription period;
- ◆ The School suspects that unauthorized activity has occurred or is occurring in relation to the Service;
- ◆ The provision of the Service will cause the School to be in breach of any applicable law;

10.2. The Contractor shall provide to the School and implement the Exit Plan in accordance with:

- ◆ The Contractor shall provide to the School an Exit Plan with feasible arrangements before the committed subscription contract date;
- ◆ If the School considers the Exit Plan as not satisfactory, it will notify the Contractor with comments. The Contractor shall revise the Exit Plan by taking into consideration of the School's comments and provide to the School with five (5) working days after the date of receiving the School's comments. If the Exit Plan has been considered as not satisfactory for three or more times, the School shall have the right to terminate this Contract by giving 10 days' notice in writing;
- ◆ Detailed exit procedures, disengagement timetable and actions to be taken by both the Contractor and the School for smooth termination of all or any part of the Service;
- ◆ The Exit Plan shall aim at enabling the School or its authorized parties to perform in substitution for the Contractor and to eliminate or minimize any disruption or deterioration of the Service. The Exit Plan shall contain, but not limited to the following information:
 - ◇ Detailed exit procedures, disengagement timetable and actions to be taken by both the Contractor and the School for smooth termination of all or any part of the Service;
 - ◇ Any information that is necessary for the School or a new service provider to continue the provision of the Service;
 - ◇ Details of the Contractor's personnel and other resources that will assist the School or the School's authorized parties during the handover;
 - ◇ All provisions of facilities such as trunks, conduits, cables, LAN ports and power points, shall be considered as fixture of the School venues and shall become the property of the School. The Contractor shall remove or keep those provisions according to the instruction of the School. Contractor can remove the network equipment such as switch, routers, and access points.
- ◆ The Contractor shall be responsible for the implementation and execution of the Exit Plan and shall ensure that the exit plan is carried out in a timely and orderly manner.

11. Wi-Fi Project Reference

11.1. The Contractor shall list out 3 Wi-Fi 100, Wi-Fi 900 and reference cases with compliment letters.

11.2. The compliment letters shall be provided during the tender submission

11.3. To prove that the Contractor has the capability on Wi-Fi system design and maintenance, The Contractor shall list out 20 reference cases in non-subscription model which uses the same wireless solution vendor as the proposed brand in last 3 years while the cases in a single year shall not be less than 5.

11.4. The project references shall be provided during tender submission.

12. Sub-Contracts

12.1. The Tenderer shall be the prime Contractor for all the services specified in Part 1,2,4 of this contract. The Tenderer shall be the single point of contact for all contractual matters.

12.2. The Tenderer shall be liable for the performance or breach of any provisions of the contract by Sub-Contractors.

12.3. The Tenderer shall provide details of the sub-contract service for the Wi-Fi operation and maintenance of the Sub-Contractors in the format listed on Section 5 of Part 4. The hierarchy of the sub-contracting shall also be clearly stated below. If there are no Sub-Contractors, please enter nil.

12.4. No Sub-Contractor(s) specified in Section 5 of Part 4 shall be replaced unless prior written consent has been given by the School.

12.5. The Tenderer shall ensure that the quality of the service rendered by the Tenderer shall not be affected due to any change of Sub-Contractors;

12.6. The Tenderer shall not be relieved from any of its obligations hereunder by entering into any sub-contract for the performance of any part of this contract. If request by the School, the Tenderer shall describe which part of the service shall be performed by the Sub-Contractor(s) in the sub-contract(s) between the tenderer and its Sub-Contractor(s).

13. Schedule of Work

The Contractor shall provide the service according to the following schedule.

Phase	Items	Starting Date	Ending Date	Service fee
I	Build up of WiFi network	On or before 19 July, 2026	10 Aug 2026	0
II	Finish and pass the UAT Test	On or before 10 Aug, 2026	14 Aug 2026	0
III	Subscription of service	1 Sep 2026	31 Aug 2029	Quoted price

14. Delay of schedule

14.1. If the Contractor fails to provide any part of the WiFi service which shall be ready for use in the School within 60 days after the target Ending Date specified in Section 8 of Schedule of Work then notwithstanding anything else contained in this Contract the School shall be entitled to terminate this Contract with forthwith by giving written notice to the Contractor and to recover from the Contractor the amount of all damages and loss suffered by the School resulting from such failure, including without limitation to any damages and loss resulting from the termination of related service orders.

14.2. Within one (1) week of the termination of this Contract, the Contractor shall collect its own Hardware and Software at his own cost after the contractor has removed the School Data in the Hardware.

14.3. The Contractor shall reinstate and make good the concerned area of the School to the satisfaction of the School after

removal of the hardware.

15. Deliverables

15.1. The Contractor is required to provide the following deliverables for the WiFi network design:

- ◆ Master Activity Plan
- ◆ Network Configuration Report and Network Diagram
- ◆ Network Test Plan and Network Test Result Report
- ◆ Operation Manual for End User
- ◆ User Acceptance Test Plan
- ◆ Exit Plan

15.2. The Contractor is required to provide the monthly monitoring report with the following items:

- ◆ Network Health Report
- ◆ Network Usage Report
- ◆ Reporting of security incidents
- ◆ Reporting on trend and statistics of incident and their analysis
- ◆ Reporting of the failure rate for all equipment with detailed fault analysis
- ◆ Problem log and incident log for critical failure of the network
- ◆ Statistical report on the type and no. of calls
- ◆ Summary of the outstanding enquiry for the month-to-date

各層校舍用途分配示意圖

七樓	706 多用途學習室	STEM室										音樂室 703			專用洗手間 702	水泵房 701	貯物室 701A	走廊及前後梯		
		704C					704B					704A					610A 專用洗手間			
六樓	升降機	610 6E	612 電掣房	608 6D	607 6C	606 6B	604 6A	603 5E	602 英文教具室	601 女廁	501 男廁			502 潔具室						
		511 5D	513 電掣房	509 5C	508 5B	507 5A	505 4E	504 4D	503 女廁	502A 專用洗手間	401 男廁			402 潔具室						
五樓	升降機																			
		411 4C	413 電掣房	409 4B	408 4A	407 3E	405 3D	404 3C	403 女廁	402A 專用洗手間	401 男廁			402 潔具室						
四樓	升降機																			
		311 電腦室	313 電掣房	309 A 伺服器 B 英文室	308 會議室	307 3B	305 3A	304 言語治療室	空中花園			303 數學教具室	302 女廁	301A 專用洗手間	301 男廁					
三樓	升降機	213 2E	215 電掣房	211 2D	210 2C	209 2B	208 音樂室	204 視藝室	飯堂			203 女廁	202A 專用洗手間	201 男廁	201 潔具室					
		111 2A		109 1E	108 1D	107 1C	105 1B	104 1A	103 女廁	102A 專用洗手間	101 男廁	102 潔具室								
二樓	升降機																			
		111 2A		109 1E	108 1D	107 1C	105 1B	104 1A	103 女廁	102A 專用洗手間	101 男廁	102 潔具室								
一樓	升降機																			
		包廂		教員室 A 116			教員室 B 115			資源室 A 114	資源室 B 113	圖書館+走廊簿櫃 112								
地下	升降機	G23 總電掣房	G22 培育室	禮堂			G17 校務處/醫療室			G13 多用途學習室	G12 貯物室	G9 職員女廁	G8 職員男廁	G7 學生輔導室	G6 職工休息室	G5 女廁	G4A 專用洗手間	G4 男廁	G3 潔具室	體育室
								G14 校長室	G15 TA室	G18 會客室	G13 多用途學習室	G12 貯物室	G9 職員女廁	G8 職員男廁	G7 學生輔導室	G6 職工休息室	G5 女廁	G4A 專用洗手間	G4 男廁	
		地 下 雨 天 操 場 籃 球 場 操 杆 及 露 天 茶 座																	校園電視台 G2	
		正門玻璃																		

伊利沙伯中學舊生會小學
 招標/報價附表 (須填具一式兩份)
 承投提供「學校WiFi-900計劃網絡建設及服務(2026-2029)」 (QESOSAPS/TD/25007)

所有項目須由投標者填寫，填寫前請先細閱[標書條款及細則]

服務內容及規格

Background, Objective and the Whole Design

a) Background & Objective

- 1) The School will enhance / top up the IT infrastructure so as to set up the necessary Wi-Fi environment in the school premises (full Wi-Fi coverage in required classrooms, see appendix for details) for supporting e-learning in class.

b) The Whole Design

- 1) A contractor will be hired to design, build, operate and maintain the whole Wi-Fi infrastructure; and to pay for the service by subscription thereafter, through a subscription model, for a period of 12 months.
- 2) The setup need to make good use of school existing Wi-Fi equipment and devices so as to lower the cost and be more environmental friendly. If used, must fully integrate the devices to the newly established Wi-Fi System. (Remark : Integrate in terms of connection, AP management and monitoring)

Standard Provision

Specifications of Standard Provision of School Wi-Fi Setup & Subscription Services (36 months)

a) Basic / Minimum Specification

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
1	<i>Wi-Fi services starts</i> ☆ 1 st September, 2026		
2	<i>Wi-Fi subscription period</i> ☆ 36 months, starting from 1 st September, 2026		
3	<i>Wi-Fi Standard and Coverage</i> ☆ use IEEE 802.11 a/b/g/n/ac/ax network or above in a 30 classroom ☆ Classrooms ▲ 1/F. : 104, 105, 107, 108, 109 , 111 ▲ 2/F. : 209, 210, 211, 213 ▲ 3/F. : 305, 307 ▲ 4/F. : 404, 405, 407, 408, 409 , 411 ▲ 5/F. : 504, 505, 507, 508, 509 , 511 ▲ 6/F. : 603, 604, 606, 607, 608 , 610		

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
4	<p><i>Number of Concurrent Connection per classroom</i></p> <p>☆ commensurate with maximum 40 devices in a classroom with at least 1.5Mbps upload / download bandwidth per connection. The contractor shall provide a PoC to prove that the required bandwidth can be supported for 40 devices at the same time before tender award</p>		
5	<p><i>Number of classrooms using Wi-Fi concurrently</i></p> <p>☆ 30 classrooms</p>		
6	<p><i>SSID & Authentication Method</i></p> <p>☆ Support Multiple SSID co-exist through an AP</p> <p>☆ Authentication method : use 802.1x standard based authentication and Hong Kong Education City single sign-on services</p>		
7	<p><i>Session Control</i></p> <p>☆ Hong Kong Education City authentication service can support one device or multiple devices to connect based on user group (student :1 , teachers : multiple)</p>		
8	<p><i>Internet Content Filtering Service</i></p> <p>☆ based on filtering profile commonly adopted by most schools and managed by vendors</p>		
9	<p><i>Relationship with Existing Network Infrastructure and Facilities</i></p> <p>☆ not rely on any existing network facilities and cabling of the School, nor interfere with the existing Wi-Fi network of the School. The Wi-Fi network shall be physically separated from the school network</p> <p>☆ if school existing trunks / conduits do not have enough space, new trunks / conduits are required to install for the connection</p> <p>☆ if school existing floor cabinets (racks) do not have enough space, new racks are required to install for the network connecting devices and related equipments</p> <p>☆ All new trunks, conduits and cabinets are required to compromise with school re the installation / mounting before actual installation / mounting</p>		

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
10	<p>Broadband Network</p> <ul style="list-style-type: none"> ☆ use separate broadband for the Wi-Fi service ☆ provide at least 1Gbps Internet connection at school for the Wi-Fi service and allowing upgrade to 10Gbps <p><i>if counter-propose other Internet connection method instead of providing independent Broadband, please specify clearly</i></p>		
11	<p>Managed Service</p> <ul style="list-style-type: none"> ☆ operate the Wi-Fi network and the dedicated broadband line, using managed service model, by a self-owned network operation centre with international quality management, IT service management and information security certification grant, provide end-to-end service with single point of contact including configuration, provisioning of service, proactive monitoring, maintenance and regular reporting 		
12	<p>Service Level Agreement</p> <ul style="list-style-type: none"> ☆ ensure at least 99.7% availability of the Wi-Fi services ☆ support four-hour response time and four-hour service recovery with active monitoring, helpdesk support ☆ support hours from Mon to Sat 07:30 to 17:30 ☆ provide monthly monitoring reports for the School 		
13	<p>Contract End Arrangement</p> <ul style="list-style-type: none"> ☆ All provisions of trunks, conduits, cables, LAN ports and power points shall be considered as fixture of the School and shall become the property of the School, the Contractor shall remove or keep those provisions according to the instruction of the School ☆ Contractor can remove the network equipment such as switch, routers, and access points 		

Add-on Provision

Specifications of Add-On Provision of School Wi-Fi Setup & Subscription Services (36 months)

a) Basic / Minimum Specification

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
1	<i>Additional Wi-Fi Coverage & Number of Concurrent Connection</i> ☆ Special Rooms ▲ G/F Store Room(G7) (40 connections) ▲ G/F Staff Room(G12) (40 connections) ▲ G/F Staff Rest Room(G13) (40 connections) ▲ G/F Principle Office(G14) (40 connections) ▲ G/F Staff Rest Room(G15) (40 connections) ▲ G/F : General Office(G17)(40 connections) ▲ G/F : G22(40 connections) ▲ G/F : Hall (300 connections) ▲ G/F : Cover Playground (200 connections) ▲ 1/F : Library(112) (40 connections) ▲ 1/F : Staff Office(115)(200 connections) ▲ 1/F : Resource Room A (114)(40 connections) ▲ 1/F : Resource Room B(113) (40 connections) ▲ 2/F : Art Room(204) (40 connections) ▲ 2/F : Music Room(208) (40 connections) ▲ 2/F : Canteen (150 connections) ▲ 3/F : 303,304,308,309A,309B,311(40 connections each) ▲ 6/F : 602 (40 connections) ▲ 7/F : Activity Room(704)(120 connections) ▲ 7/F : Activity Room(703,706)(40 connections each)		
2	<ul style="list-style-type: none">● Internet addresses subscription & configuration – for Internet access to school internal resources.● Monitoring of WiFi network – specific request on monitoring of WiFi network by School.● Redundancy – increase the availability of the WiFi service.● Support hours – extended support hours and/or reduced time for recovery.● Contract End Arrangement – Other arrangements		
3	<i>Others are same as Standard and Add-on Provision</i>		
4	Contractor must maintain the integration and configuration between existing network and WI-FI network		

5	<p>Firewall throughput with UTM features enable must be sufficient to support 10G Broadband internet in the near future.</p> <p>Technical Specifications and Performance:</p> <ul style="list-style-type: none"> ● Firewall Throughput: 11000 Mbps ● VPN Throughput: 1000 Mbps ● IPS Throughput: 2000 Mbps ● Built-in 6 x 10/100/1000 Ethernet port ● 1 x expansion slot 		
6	support hours from Mon to Sat 07:30 am to 17:30 pm		

Pricing Scheme, Site Visits, related information

Pricing Scheme

School is looking for a financial scheme for

Items	Pricing (HKD)	Remark (like any deviation of your provided system from school specification expectation)
<p>Standard Monthly Fee:</p> <p>Wi-Fi Standard and Coverage & Additional Wi-Fi Coverage</p> <p>(30 Classrooms & 26 Special Rooms)</p>		
<p>One off setup fee</p>		
<ul style="list-style-type: none"> ● Internet addresses subscription & configuration – for Internet access to school internal resources. ● Monitoring of WiFi network – specific request on monitoring of WiFi network by School. ● Redundancy – increase the availability of the WiFi service. ● Support hours – extended support hours and/or reduced time for recovery. ● Contract End Arrangement – Other arrangements 	-----	

Contractor must maintain the integration and configuration between existing network and WI-FI network	-----	
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support hours from Mon to Sat 07:30 am to 17:30 pm	-----	

- The Service Provider is required to provide a breakdown on the service charges for each of the service items above. Failure in complying with this requirement may render the tender disqualification.
- Set up cost will not be considered as a part of the cost in subscription mode

Information to be provided by Service Provider

The Service Provider is required to submit the following information and document

- A Statement of Compliance to provide response that the quotation complies with all requirements stated in this Specification.
- No upfront cost or one off cost schools shall be paid throughout the entire subscription period.
- Proposed AP location mark on the Floor plan.
- Proposed Network infrastructure show on the Network Diagram.
- Implementation Plan.
- WiFi Access Point certificates issued by OFCA.
- Quantity and Model of the following equipment and devices by filling in the table below :

Equipment and devices	Quantity	Model
WiFi Controllers		
Access Points		
Router/Firewall		
Core Switch		

Access PoE Switches		
LAN Cables		
Others (please specify)		

- Product information including technical and descriptive literature and catalogues. Information provided by the manufacturer shall be able to substantiate that the products offered meet the mandatory Technical Specification.
- Details of following of all the sub-contract service involved in the proposal for the project implementation, service operation and maintenance, by filling in the table below :

Name of Sub-Contractor	Sub-contract service	Roles and responsibility

The Tenderer to provide case reference of past deployment in WiFi100/WiFi900 with Sub-Contractors details in the format listed below

Name of School	Name of Sub-Contractor	Sub-contract service	Roles and responsibility

A floor plan (provided by the School) is attached.

Annex 2 : Floor Plan of the School

Site Visit(s):

- **Identical site visits will be arranged at 21st April,2026 (Tue) from 4:00 a.m.. Interested parties please Contact MS Yan Wai Lam (甄尉琳小姐) (Tel:2448 0889) before 20th April,2026 (Mon).**
- **Q&A raised at the site visits will not be posted out for others reference**

Selection criteria

School is looking for a contractor based on the following criteria

- Proposed pricing fit with school budget
- Solution suitability to school
- Equipment and services level that can offer
- Case reference(include Wi-Fi 100 and Wi-Fi 900)
- Other useful information

Terms of Payment

The subscription will be paid in arrears of each month during the subscription period.

簽署人姓名（請以正楷填寫）： _____

簽署： _____

職銜： _____

日期： _____



上方簽署人已獲授權，代表：

_____ 公司/機構簽署投標書，該公司/機構在香港註冊的辦事處地址為：

電話號碼： _____ 傳真號碼： _____

電郵地址： _____

伊利沙伯中學舊生會小學
 招標/報價附表 (須填具一式兩份)
 承投提供「學校WiFi-900計劃網絡建設及服務(2026-2029)」 (QESOSAPS/TD/25007)

所有項目須由投標者填寫，填寫前請先細閱[標書條款及細則]

服務內容及規格

Background, Objective and the Whole Design

a) Background & Objective

- 1) The School will enhance / top up the IT infrastructure so as to set up the necessary Wi-Fi environment in the school premises (full Wi-Fi coverage in required classrooms, see appendix for details) for supporting e-learning in class.

b) The Whole Design

- 1) A contractor will be hired to design, build, operate and maintain the whole Wi-Fi infrastructure; and to pay for the service by subscription thereafter, through a subscription model, for a period of 12 months.
- 2) The setup need to make good use of school existing Wi-Fi equipment and devices so as to lower the cost and be more environmental friendly. If used, must fully integrate the devices to the newly established Wi-Fi System. (Remark : Integrate in terms of connection, AP management and monitoring)

Standard Provision

Specifications of Standard Provision of School Wi-Fi Setup & Subscription Services (36 months)

a) Basic / Minimum Specification

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
1	<i>Wi-Fi services starts</i> ☆ 1 st September, 2026		
2	<i>Wi-Fi subscription period</i> ☆ 36 months, starting from 1 st September, 2026		
3	<i>Wi-Fi Standard and Coverage</i> ☆ use IEEE 802.11 a/b/g/n/ac/ax network or above in a 30 classroom ☆ Classrooms ▲ 1/F. : 104, 105, 107, 108, 109 , 111 ▲ 2/F. : 209, 210, 211, 213 ▲ 3/F. : 305, 307 ▲ 4/F. : 404, 405, 407, 408, 409 , 411 ▲ 5/F. : 504, 505, 507, 508, 509 , 511 ▲ 6/F. : 603, 604, 606, 607, 608 , 610		

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
4	<p><i>Number of Concurrent Connection per classroom</i></p> <p>☆ commensurate with maximum 40 devices in a classroom with at least 1.5Mbps upload / download bandwidth per connection. The contractor shall provide a PoC to prove that the required bandwidth can be supported for 40 devices at the same time before tender award</p>		
5	<p><i>Number of classrooms using Wi-Fi concurrently</i></p> <p>☆ 30 classrooms</p>		
6	<p><i>SSID & Authentication Method</i></p> <p>☆ Support Multiple SSID co-exist through an AP</p> <p>☆ Authentication method : use 802.1x standard based authentication and Hong Kong Education City single sign-on services</p>		
7	<p><i>Session Control</i></p> <p>☆ Hong Kong Education City authentication service can support one device or multiple devices to connect based on user group (student : 1 , teachers : multiple)</p>		
8	<p><i>Internet Content Filtering Service</i></p> <p>☆ based on filtering profile commonly adopted by most schools and managed by vendors</p>		
9	<p><i>Relationship with Existing Network Infrastructure and Facilities</i></p> <p>☆ not rely on any existing network facilities and cabling of the School, nor interfere with the existing Wi-Fi network of the School. The Wi-Fi network shall be physically separated from the school network</p> <p>☆ if school existing trunks / conduits do not have enough space, new trunks / conduits are required to install for the connection</p> <p>☆ if school existing floor cabinets (racks) do not have enough space, new racks are required to install for the network connecting devices and related equipments</p> <p>☆ All new trunks, conduits and cabinets are required to compromise with school re the installation / mounting before actual installation / mounting</p>		

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
10	<p>Broadband Network</p> <ul style="list-style-type: none"> ☆ use separate broadband for the Wi-Fi service ☆ provide at least 1Gbps Internet connection at school for the Wi-Fi service and allowing upgrade to 10Gbps <p><i>if counter-propose other Internet connection method instead of providing independent Broadband, please specify clearly</i></p>		
11	<p>Managed Service</p> <ul style="list-style-type: none"> ☆ operate the Wi-Fi network and the dedicated broadband line, using managed service model, by a self-owned network operation centre with international quality management, IT service management and information security certification grant, provide end-to-end service with single point of contact including configuration, provisioning of service, proactive monitoring, maintenance and regular reporting 		
12	<p>Service Level Agreement</p> <ul style="list-style-type: none"> ☆ ensure at least 99.7% availability of the Wi-Fi services ☆ support four-hour response time and four-hour service recovery with active monitoring, helpdesk support ☆ support hours from Mon to Sat 07:30 to 17:30 ☆ provide monthly monitoring reports for the School 		
13	<p>Contract End Arrangement</p> <ul style="list-style-type: none"> ☆ All provisions of trunks, conduits, cables, LAN ports and power points shall be considered as fixture of the School and shall become the property of the School, the Contractor shall remove or keep those provisions according to the instruction of the School ☆ Contractor can remove the network equipment such as switch, routers, and access points 		

Add-on Provision

Specifications of Add-On Provision of School Wi-Fi Setup & Subscription Services (36 months)

a) Basic / Minimum Specification

Item	General Description (For details, please refer to Annex 1)	Applicable (Yes / No)	If not, please provide detail
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2	<ul style="list-style-type: none">● Internet addresses subscription & configuration – for Internet access to school internal resources.● Monitoring of WiFi network – specific request on monitoring of WiFi network by School.● Redundancy – increase the availability of the WiFi service.● Support hours – extended support hours and/or reduced time for recovery.● Contract End Arrangement – Other arrangements		
3	<i>Others are same as Standard and Add-on Provision</i>		
4	Contractor must maintain the integration and configuration between existing network and WI-FI network		

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簽署人姓名（請以正楷填寫）： _____

簽署： _____

職銜： _____

日期： _____



上方簽署人已獲授權，代表：

_____ 公司/機構簽署投標書，該公司/機構在香港註冊的辦事處地址為：

電話號碼： _____ 傳真號碼： _____

電郵地址： _____

伊利沙伯中學舊生會小學
承投提供「學校WiFi-900計劃網絡建設及服務(2026-2029)」 (QESOSAPS/TD/25007)
利益衝突申報、誠信及反圍標條款確認書
(須填具一式兩份)

一.利益衝突申報

本人/本公司確認是次參與報價/投標的人員

1. 與伊利沙伯中學舊生會小學內任何人有沒有業務往來或任直接或間接的財務利益。

有，請說明 _____

沒有

2. 有沒有任何家人或親屬(包括:配偶、父母、配偶父母、兄弟姐妹及其配偶、配偶的兄弟姐妹及其配偶)在伊利沙伯中學舊生會小學擔任現任職位。

有，請說明職員姓名與關係 _____

沒有

二.確定遵守防止賄賂條款

本人/本公司及其僱員及代理人不得向學校僱員、法團校董會成員，或負責考慮與本合約相關事宜的有關委員會任何家長或學生代表提供利益(香港法例第201章《防止賄賂條例》所界定的「利益」)。本人/本公司及其僱員或代理人向有關人士提供任何利益，根據《防止賄賂條例》可構成罪行，並可導致合約無效。學校亦可取消批出的合約，本人/本公司須為學校所蒙受的任何損失或損害負上法律責任。

三.確定遵守反圍標條款

本人/本公司陳述和保證就是次報價/投標項目

1. 除本條款所提及的*豁免通訊外，在接獲學校發出的招標結果之前，本人/本公司並未向或將會向學校以外的任何人士傳達任何投標金額的資料；

2. 本人/本公司並未透過或將會透過與任何其他人士的安排調整任何投標金額；

3. 本人/本公司並未與或將會與任何其他人士就本人/本公司或該其他人士是否應或不應投標訂立任何安排；以及

4. 本人/本公司並未在或將會的投標過程中以任何方式與任何其他人士串通。

*在本條款中，「豁免通訊」一詞即指本人/本公司

1. 為獲得保險報價以計算投標價格而向本人/本公司的承保人或經紀人發出受嚴格保密的通訊；

2. 為獲得本人/本公司的顧問 / 分判承建商協助編製標書而向他們發出受嚴格保密的通訊；

3. 以及為有關合約的財務資源向本人/本公司的銀行家發出受嚴格保密的通訊。

本人/本公司如違反上述的陳述和保證而引致學校可能遭受、蒙受或招致的任何性質的所有損失、損害、費用及開支，包括但不限於因延遲引致的額外費用，進行重新招標的成本及開支，以及其他相關成本，本人/本公司須對學校作出彌償，並使學校獲得彌償。

四.其他聲明

本人/本公司知悉，所有未經特別註明的項目，均須按照該細則的規定提供服務；投標書由截標日期起計90天內仍屬有效；90天後未獲通知代表落選，校方不作另行通知。

本人/本公司明白，如收到學校訂單後未能提供報價/投標書上所列之物料或服務，本人/本公司須負責賠償學校從另處採購上述物料或服務的差價。

本人/本公司確認，於簽署本確認書前以閱讀和完全明白本確認書的全部內容及條款，確保提交的所有資料屬實，沒有虛報資料或隱瞞重要事實，並同意遵守本確認書所列的全部條款。

公司印鑑

#[報價或投標者/公司/機構名稱]: _____

獲授權簽署投標書的代表的姓名及簽署:

姓名 (請以正楷填寫): _____ 職銜: _____

簽署: _____

電話號碼: _____ 傳真號碼: _____

電郵地址: _____

日期: _____

備註#:

1. 若報價/投標者包括組成合夥、合營企業或其他形式組織的兩名或兩名以上人士或兩間或以上公司，方括號內的部分應擴展至包括該等人士或公司各自的名稱及資料。
2. 若投標者包括組成合夥、合營企業或其他形式組織的兩名或兩名以上人士或兩間或以上公司，而所有該等人士或公司均須簽署。該等人士或公司各自的簽署人須為獲授權人士，代表該人士或公司簽署本確認書。

伊利沙伯中學舊生會小學
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有，請說明 _____

沒有

2. 有沒有任何家人或親屬(包括:配偶、父母、配偶父母、兄弟姐妹及其配偶、配偶的兄弟姐妹及其配偶)在伊利沙伯中學舊生會小學擔任現任職位。

有，請說明職員姓名與關係 _____

沒有

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本人/本公司及其僱員及代理人不得向學校僱員、法團校董會成員，或負責考慮與本合約相關事宜的有關委員會任何家長或學生代表提供利益(香港法例第201章《防止賄賂條例》所界定的「利益」)。本人/本公司及其僱員或代理人向有關人士提供任何利益，根據《防止賄賂條例》可構成罪行，並可導致合約無效。學校亦可取消批出的合約，本人/本公司須為學校所蒙受的任何損失或損害負上法律責任。

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3. 本人/本公司並未與或將會與任何其他人士就本人/本公司或該其他人士是否應或不應投標訂立任何安排；以及

4. 本人/本公司並未在或將會的投標過程中以任何方式與任何其他人士串通。

*在本條款中，「豁免通訊」一詞即指本人/本公司

1. 為獲得保險報價以計算投標價格而向本人/本公司的承保人或經紀人發出受嚴格保密的通訊；

2. 為獲得本人/本公司的顧問 / 分判承建商協助編製標書而向他們發出受嚴格保密的通訊；

3. 以及為有關合約的財務資源向本人/本公司的銀行家發出受嚴格保密的通訊。

本人/本公司如違反上述的陳述和保證而引致學校可能遭受、蒙受或招致的任何性質的所有損失、損害、費用及開支，包括但不限於因延遲引致的額外費用，進行重新招標的成本及開支，以及其他相關成本，本人/本公司須對學校作出彌償，並使學校獲得彌償。

四.其他聲明

本人/本公司知悉，所有未經特別註明的項目，均須按照該細則的規定提供服務；投標書由截標日期起計90天內仍屬有效；90天後未獲通知代表落選，校方不作另行通知。

本人/本公司明白，如收到學校訂單後未能提供報價/投標書上所列之物料或服務，本人/本公司須負責賠償學校從另處採購上述物料或服務的差價。

本人/本公司確認，於簽署本確認書前以閱讀和完全明白本確認書的全部內容及條款，確保提交的所有資料屬實，沒有虛報資料或隱瞞重要事實，並同意遵守本確認書所列的全部條款。



公司印鑑

#[報價或投標者/公司/機構名稱]: _____

獲授權簽署投標書的代表的姓名及簽署:

姓名 (請以正楷填寫): _____ 職銜: _____

簽署: _____

電話號碼: _____ 傳真號碼: _____

電郵地址: _____

日期: _____

備註#:

1. 若報價/投標者包括組成合夥、合營企業或其他形式組織的兩名或兩名以上人士或兩間或以上公司，方括號內的部分應擴展至包括該等人士或公司各自的名稱及資料。
2. 若投標者包括組成合夥、合營企業或其他形式組織的兩名或兩名以上人士或兩間或以上公司，而所有該等人士或公司均須簽署。該等人士或公司各自的簽署人須為獲授權人士，代表該人士或公司簽署本確認書。

伊利沙伯中學舊生會小學
承投提供「學校WiFi-900計劃網絡建設及服務(2026-2029)」(QESOSAPS/TD/25007)

不擬投標通知書

如 貴公司未能承投服務/產品，請填妥此表格後，在截標日期 11/5/2026 前，傳真至 2448 0997 或寄回新界天水圍天耀邨第一期伊利沙伯中學舊生會小學收。

敬啟者：

本公司現知會 貴校，本公司不擬投標「學校 WiFi-900 計劃網絡建設及服務(2026-2029)」(QESOSAPS/TD/25007)，原因如下：(請在適當的空格□內加上✓)

- 未能提供邀請報價／標書所示產品或服務
- 未能達到邀請報價／標書所示要求規格
- 未能於截止限期內遞交邀請報價／標書
- 未能提供邀請報價／標書所示產品或服務
- 其他 (請註明)：_____

此致

伊利沙伯中學舊生會小學校長

公司印鑑

公司/機構名稱：_____

獲授權簽署投標書的代表的姓名及簽署：

姓名 (請以正楷填寫)：_____ 職銜：_____

簽署：_____

電話號碼：_____ 傳真號碼：_____

電郵地址：_____

日期：_____

致：
新界天水圍天耀邨第一期
伊利沙伯中學舊生會小學
校長收

學校檔號：QESOSAPS/TD/25007

投標/邀請書面報價

承投提供「學校 WiFi-900 計劃網絡建設及服務」

截標日期：11/5/2026(正午 12 時)